

Technical Director – Wagon Wheel Center for the Arts

Wagon Wheel Center for the Arts is home to an 836-seat theatre-in-the-round located in Warsaw, Indiana and is currently celebrating its 70th anniversary season. The organization encompasses six core “spokes”—*Wagon Wheel Professional Theatre*, *Wagon Wheel Junior*, *Wagon Wheel Community Theatre*, *Symphony of the Lakes*, *Wagon Wheel Conservatory*, and the *Wagon Wheel Concert Series*.

Rooted in its long-standing tradition of professional theatre, the *Professional Theatre* produces a high-volume summer stock season and an annual professional holiday production. Additional programming throughout the year includes concerts, youth performances, community theatre productions, educational showcases, symphony concerts, and a variety of community events. The intimate in-the-round space provides distinctive artistic opportunities that demand creativity, adaptability, and strong collaboration across all departments.

The Technical Director is a full-time position responsible for overseeing all technical elements of productions and events. This role supervises technical crews, manages equipment maintenance and inventory, assists with facility-related needs, and ensures the safe, efficient execution of each production. The Technical Director collaborates closely with designers, directors, and the Artistic Director to realize the creative vision of each show while meeting the fast-paced demands of a professional summer stock season in a dynamic theatre-in-the-round setting.

A. Job Responsibilities

Scenic Construction & Production Support

- Collaborate with scenic, lighting, sound designers, and Artistic Director to plan and execute all production builds.
- Oversee scenic construction, fabrication, and installation of all set elements.
- Lead all load-ins and strikes for productions, ensuring efficiency and safety.
- Maintain organized storage and inventory of sets, props, and furniture.
- Manage rental contracts, including pickups, returns, and damage assessments.
- Maintain and update the Technical Master Calendar for each production
- Attend all technical rehearsals and performances unless otherwise arranged with the Artistic Director.

Crew Leadership & Training

- Supervise, train, and mentor technical staff, interns, volunteers, and run crews (professional, college-aged, and high school).
- Develop and manage daily and seasonal build and crew schedules.

- Foster a collaborative, professional, and safe working environment for all technical personnel.

Facility & Equipment Maintenance

- Maintain, repair, and organize technical equipment, shop tools, and backstage areas.
- Collaborate with the Custodian/Facilities Coordinator on building maintenance and serve as point of contact for outside repair technicians.
- Ensure all work areas, storage rooms, and technical spaces remain clean, safe, and operationally efficient.

Summer stock Season/Yearly Events

Summer Stock Season (May–August):

- Lead accelerated build and turnover schedules for five productions, ensuring timely load-ins, strikes, and daily maintenance of performance spaces.

Yearly Events (September–April):

- Oversee technical operations for Wagon Wheel Junior, Community Theatre, Symphony of the Lakes, Conservatory performances, and holiday/encore musicals.
 - Manage ongoing facility upkeep, equipment repairs, and storage organization.
 - Coordinate hiring and preparation for the upcoming summer and holiday production cycles.
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B. Skills & Qualifications

- Strong background in scenic construction, carpentry, rigging, and technical theatre.
- Proficiency with standard shop tools, rigging, and stage safety protocols.
- Working knowledge of ETC lighting consoles, DMX systems, LED lighting, and special effects (e.g., fog, haze, pyro).
- Familiarity with sound and video systems preferred.
- Ability to read and interpret technical drawings (CAD proficiency strongly preferred).
- Excellent organizational, leadership, and problem-solving abilities.
- Valid driver's license with ability to drive a box truck for pickups/returns.
- Prior experience in professional stock theatre strongly preferred.
- Master's degree in Technical Theatre or equivalent professional experience required.

Preferred Qualifications / Highly Desirable Experience (a plus but not required).

- OSHA training or certifications
- Experience with theatrical special effects (e.g., flying systems such as ZFX, pyro).
- Knowledge of video or projection systems setup and troubleshooting.

- Familiarity with theatre-in-the-round or similar staging and rapid summer stock production schedules.
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C. Additional Information

- **Compensation:** Starting salary \$45,000 annually.
- **Benefits:** Competitive benefits package including paid time off and health insurance.
- **Housing:** Not provided.
- **Schedule:** Demanding during summer stock with evening/weekend responsibilities; flexible during off-season.
- **Work Environment:** Fast-paced, collaborative, and creative professional setting requiring adaptability, efficiency, and teamwork under accelerated build and performance timelines

(Short Version)

Technical Director – Wagon Wheel Center for the Arts (Warsaw, IN)

Wagon Wheel Center for the Arts, an 836-seat professional theatre-in-the-round celebrating its 70th season, seeks a full-time Technical Director to oversee all technical operations across its professional summer stock and year-round programming.

The TD manages scenic construction, crew supervision, and facility maintenance while collaborating with designers and directors to realize each production safely and efficiently. The position supports all six Wagon Wheel “spokes,” including Professional Theatre, Junior, Community Theatre, Symphony, Conservatory, and Concert Series.

Qualifications:

- Strong scenic construction, rigging, and stage safety skills.
- Proficient with ETC lighting consoles, DMX, LED systems, and special effects.
- CAD, automation, welding, or OSHA/flying system experience preferred.



- **Master's degree in Technical Theatre or equivalent professional experience.**

Details:

Full-time | Starting at \$45,000+ Health benefits & PTO | No housing | Summer stock intensity with flexible off-season schedule.

Join a collaborative, fast-paced theatre dedicated to artistic excellence and innovation in-the-round.