



EXECUTIVE DIRECTOR JOB DESCRIPTION

This is the opportunity you've been waiting for.

Are you a visionary leader with a passion for community transformation? Do you dream of making a tangible impact in a place where history, culture, and innovation intertwine? If so, Downtown Wabash, Inc invites you to step into the spotlight as our next Executive Director.

Who We Are

Since 1981, Downtown Wabash, Inc—a 501(c)(3) nonprofit organization—has been the driving force behind the revitalization of historic downtown Wabash, Indiana. We're proud to be one of only 12 Indiana Cultural Districts, a testament to our unique blend of art, culture, and community spirit.

Our vibrant 2.5-mile district is a tapestry of world-class performing arts centers, scenic bike trails, captivating public art, charming boutiques, and architectural marvels recognized by the National Register of Historic Places. It's a place where the echoes of vaudeville meet the buzz of modern artistry, and where every street tells a story.

The Role

As the Executive Director, you'll be the face and heartbeat of Downtown Wabash. You'll spearhead initiatives that continue our momentum of growth, working hand-in-hand with a dynamic board of directors. This isn't just any board—it's a mosaic of talent ranging from pioneering podcasters and business innovators to leaders from the historic Honeywell Foundation.

What You'll Do

- Lead strategic planning and execution of programs that enhance the vitality of downtown Wabash.
- Foster relationships with local businesses, artists, and community leaders to cultivate a thriving cultural scene.
- Champion the history and heritage of Wabash while propelling it into an exciting future.
- Inspire and engage the community through events, festivals, and initiatives that celebrate our unique identity.



Are You a Fit

- Bachelor's degree in historic preservation, nonprofit management, urban planning, economic development, or a related field.
- A passion for placemaking, historic preservation, community development, revitalizing rural communities or nonprofit management.
- Strong ability to build and sustain partnerships and engage stakeholders.
- Experience in grant writing, fundraising, and financial management for nonprofits.
- Familiarity with the Main Street Four-Point Approach (Organization, Design, Promotion, Economic Vitality) and place-based economic development.
- Excellent communication, marketing, and community engagement skills.
- Knowledge of economic resilience strategies for small towns or rural communities is a plus.

Why Wabash?

Nestled along the banks of the mighty Wabash River, our city is a blend of rich history and forward-thinking innovation. From being the first electrically lighted city in the world to nurturing legends like Mark C. Honeywell and musical talents like Crystal Gayle, Wabash is a place where big ideas are born and flourish.

When you join us, you're not just taking a job—you're becoming part of a legacy. You'll live and work in a community that values creativity, leadership, and the power of collaboration.

Ready to Make Your Mark?

If you're driven by passion, inspired by challenge, and ready to lead a community to new heights, we want to hear from you. We encourage you to call Wabash home, and we're prepared to assist with moving expenses for the right candidate. The position pays \$58,000 - \$68,000.

Apply Today

Seize this moment to shape the future of downtown Wabash. Send your resume and a cover letter detailing your vision and experience to info@downtownwabash.org.

Join us, and let's write the next chapter of Downtown Wabash's incredible story—together!